

**The Education Society's**  
**P. D. KARKHANIS COLLEGE OF ARTS & COMMERCE**  
**Kansai Section, Ambarnath (East), Dist. Thane- 421501 (M. S.)**

**ANNUAL QUALITY ASSURANCE REPORT**

*SUBMITTED TO*

**NATIONAL ASSESSMENT AND ACCREDITATION**  
**COUNCIL (NAAC) BANGALORE – 560072**

**Year 2019-20**

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
*(For Affiliated/Constituent Colleges)*

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year.(For example, July 1, 2017 to June 30, 2018)*

**Part – A**

**Data of the Institution**  
*(Data may be captured from IIQA)*

<b>Sr. No</b>	<b>Particular</b>	<b>Details of Particular</b>
<b>1.</b>	<b>Institutional Details</b>	
	<b>Name of the Institution</b>	The Education Society's P.D.KARKHANIS COLLEGE OF ARTS & COMMERCE, AMBARNATH
	<b>Name of the Head of the Institution</b>	Dr. C.S.Mitter
	<b>Designation</b>	Principal
	<b>Does the institution functions from own campus</b>	Yes
	<b>Phone no./Alternate phone no</b>	0251-2602151
	<b>Mobile no</b>	9422092149
	<b>Registered e-mail</b>	pdkcol@yahoo.co.in
	<b>Alternate e-mail</b>	pdkcollegeAmbarnath@gmail.com
	<b>Address</b>	Kansai Section Opp. Bhausahab Paranjape Vidyalaya
	<b>City/Town</b>	Ambarnath, Dist. Thane
	<b>State/UT</b>	Maharashtra
	<b>Pin Code</b>	421501
<b>2.</b>	<b>Institutional Status</b>	
	<b>Affiliated / Constituent</b>	Affiliated
	<b>Type of Institution (Co-education/Men/Women)</b>	Co-education
	<b>Location (Rural/Semi-urban/Urban)</b>	Urban
	<b>Financial Status (Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify))</b>	Grants-in aid/ UGC2f and 12 (B)

	<b>Name of the Affiliating University</b>	University of Mumbai				
	<b>Name of the IQAC Co-ordinator</b>	Prof.F.V.Bhoi				
	<b>Phone no.</b>	9422092149				
	<b>Mobile No. Alternate phone number</b>	7218374251				
	<b>IQAC e-mail address</b>	iqacpdkamb1986@gmail.com				
	<b>Alternate Email address</b>	pdkcollegeAmbarnath@gmail.com				
3	<b>Website address</b>	<a href="http://Pdkarkhaniscollege.org/3">http://Pdkarkhaniscollege.org/3</a>				
4	<b>Whether Academic Calendar prepared during the year? if yes, whether it is uploaded in the Institutional website</b>	Yes  No				
	<b>Web link</b>	---				
5.	<b>Accreditation Details</b>					
	<b>Cycle</b>	<b>Grade</b>	<b>CGPA</b>	<b>Year of Accreditation</b>	<b>Validity Period from: to:</b>	
	1 <sup>st</sup>	B	71	2004	16/02/2004 to 15/02/2009	
	2 <sup>nd</sup>	B	2.11	2014	05/05/2014 to 04/05/2019	
6	<b>Date of Establishment of IQAC (DD/MM/YYYY)</b>			20/06/2008		
7	<b>Internal Quality Assurance System</b>					
7.1	<b>Quality initiatives by IQAC during the year for promoting quality culture</b>					
	Regular meetings of Internal Quality Assurance Cell were conducted for the year 2019/20 as follow: Minutes of IQAC meetings First meeting was conducted on 22nd June 2019 to discuss new guidelines of NAAC with effect from 1st July 2018 for submission of AQAR.					

	<p>Second meeting was conducted on 28th August 2019 to discuss uploading AQAR 2019-20. All the committee members were present.</p> <p>Third meeting was conducted with drafting committee On 11th September 2019 to discuss to start AQAR filing up work from today itself.</p> <p>4th meeting was conducted On 04 December 2019 to discuss the progress work of the college SSR and work completion of individual criteria.</p>					
<b>7.2.</b>	<b>Submission of AQAR year wise as follows:</b>					
	<b>AQAR Report No</b>	<b>Academic Year</b>	<b>Date of Submission</b>			
	1	2005-06	07/04/2011			
	2	2006-07	11/04/2011			
	3	2007-08	15/04/2011			
	4	2008-09	14/05/2011			
	5	2009-10	14/09/2011			
	6	2010-11	14/09/2011			
	7	2011-12	21/03/2013			
	8	2012-13	01/11/2014			
	9	2013-14	01/11/2014			
	10	2014-15	02/04/2016			
	11	2015-16	09/04/2018			
	12	2016-17	25/04/2018			
	13	2017-18	31/12/2018			
<b>7.3.</b>	<b>Feedback from stakeholders:</b>		Yes			
8.	<b>Provide the list of funds by Central/ State Government (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc)</b>		Nil			
	<b>Institution/ Department/Faculty</b>	<b>Scheme</b>	<b>Funding agency</b>	<b>Year of award with duration</b>	<b>Amount</b>	
	Nil	Nil	Nil	Nil	Nil	
	Nil	Nil	Nil	Nil	Nil	
	Nil	Nil	Nil	Nil	Nil	
	<b>Whether composition of IQAC as per latest NAAC guidelines: Yes/No</b>		Yes			

	<b>Area</b>	<b>Name of Member</b>
	Chairperson: Head of the Institution	Dr. C.S.Mitter(Principal)
	A few senior administrative officers	i) Mr. Kailas Aher ii) Mr. BhaskarThorat
	Three to Eight Teachers	i) prof. F.V.Bhoi ii) Mr. A.N.Dandge iii) Ms. S. M. Kedare
	One member from the management	Mr. Dilip Sathe
	One/Two nominees from local society, students & alumni	Mr. Prakash Daware
	One/Two nominees from employers/industrialist stakeholders	Mr. Dilip Sathe
	One of the senior teachers as the coordinator/ director of the IQAC	Prof.F.V.Bhoi
10	<b>No. of IQAC meetings held during the year</b>	04
	The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No (Please upload, minutes of meetings and action taken report)	Given for uploading
11.	<b>Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes /NO</b>	No
12.	<b>Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
	<ul style="list-style-type: none"> <li>• IQAC has conducted meetings with joint director office Panvel on the progress of NAAC work on dated 09.05.2020</li> <li>• IQAC has conducted workshop on water management &amp; rejuvenation of Wadadhuni river on 15<sup>th</sup> feb.2020</li> <li>• IQAC , Dept.of Accountancy &amp; Dept.of History has jointly organized a National Webinar on Psychology and Role of Teachers on dated 14.05.2020</li> </ul>	

	<ul style="list-style-type: none"> <li>• IQAC , Dept.of Accountancy &amp; Sociology has jointly arranged 13 writers for blind students in their SSC Board Examination on 20<sup>th</sup>&amp; 21 August 2020</li> <li>• IQAC &amp; Cultural unit jointly organized Standup comedy competition on 21<sup>st</sup> August 2019 on the occasion of birth anniversary of पु.ल.देशपांडे</li> </ul>	
13	<b>Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and the outcome achieved by the end of the academic year</b>	
	<b>Plan of Action</b>	<b>Achievements</b>
	<ol style="list-style-type: none"> <li>1. Organizing seminars and workshops</li> <li>2. Teaching plans for per semester</li> <li>3. Arrangement of guests lectures of resource persons in various departments</li> <li>4. Celebration of anniversaries of national leaders</li> <li>5. Arrangement of study tour and industrial visits for the students</li> <li>6. Annual social gathering and prize distribution</li> <li>7. Conducting programs under various associations.</li> </ol>	<p>Seminar and workshops increases subject knowledge and make aware of recent updates of the subject.</p> <p>Teaching plans help the students teaching and learning effectively</p> <p>Enable Students to get knowledge in the particular subject.</p> <p>Inculcating ethics and values among the students.</p> <p>Field work experience and practical knowledge is to be given to the students.</p> <p>Students are inspired and motivated in their skill development.</p> <p>Inculcating economic and social values and develops the personality among the students.</p>
14	Whether the AQAR was placed before statutory body? Yes /No	No.
	Name of the statutory body: Date of meeting(s):	No
15	Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?	No

	Yes/No	
	Date:	Nil
16	Whether institutional data submitted to AISHE: Yes/No	Yes
	Year: Date of Submission:	2019/20 13/02/2020
17	Does the Institution have Management Information System? Yes No	No
	If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)	Nil

**Part-B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The Education Society's P. D. Karkhanis College of Arts & Commerce, Ambarnath is Permanently affiliated to University of Mumbai, Mumbai. College has got 2f & 12b recognition from UGC.
- Being an affiliated college there is no autonomy to design and redesign its own courses. However some of the faculties are on the Boards of studies. In addition some of our faculty members indirectly contribute by attending seminars, workshops organised by the University for the purpose and communicating their suggestions for restructuring of the syllabus.
- As per the UGC and Mumbai University norms & guidelines Teaching faculty have been appointed. Management has also appointed teaching faculty for various subjects though government does not give permission for filling vacant post.
- The College ensures effective curriculum delivery through a well planned and documented process. The IQAC prepares the academic calendar of the college and also the concerned departments prepare their departmental academic calendars prior to the commencement of every academic year. The academic calendar specifies suitable available dates for significant academic and other activities.
- The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. The Head of the departments arranges departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings, the syllabus is disseminated as per classes and papers/courses for teaching.
- Each teacher is provided timetable, workload, Annual/Semester teaching plan, actual teaching units and academic and administrative committee responsibilities.
- The timetable committee prepares a general time-table and HoD of concerned departments prepare departmental timetable. Teachers conduct classes according to the timetable. IQAC and departmental meetings are held per semester to review



the syllabus completed.				
<ul style="list-style-type: none"> <li>• For the effective transmission and delivery of curricula, teaching with ICT tools, field projects, students seminars, tutorials, question papers solving etc.</li> <li>• For the effective curriculum delivery teachers use participative, problem solving and student-centric learning methods.</li> <li>• Faculties effectively and creatively use PPTs &amp; charts. The college organizes guest lectures, expert lectures of eminent academicians for the effective curriculum delivery. <ul style="list-style-type: none"> <li>• Field tour is organized by department of History to ensure effective implementation of the prescribed curriculum.</li> </ul> </li> </ul>				
<b>1.1.2 Certificate/ Diploma Courses introduced during the Academic year :</b>				
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NIL	NIL	NIL	NIL	NIL
<b>1.2 Academic Flexibility</b>				
<b>1.2.1 New programmes/courses introduced during the Academic year :</b>				
<b>Program with Code</b>	<b>Date of Introduction</b>	<b>Course with Code</b>	<b>Date of Introduction</b>	
NIL	NIL	NIL	NIL	
<b>1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.</b>				
Name of Programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS / Elective Course System		
B.A.	Marathi			
B.A.	History			
B.A.	Economics			
B.Com..	Commerce (Plain)			
Already adopted (From 05/06/2017)				
<b>1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year</b>				
	Certificate	Diploma Courses		
No of Students	NIL	NIL		
<b>1.3 Curriculum Enrichment</b>				
<b>1.3.1 Value-added courses imparting transferable and life skills offered during the year</b>				
Value added courses	Date of introduction	Number of students enrolled		
NIL	NIL	NIL		

<b>1.3.2 Field Projects / Internships under taken during the year</b>				
Project/Programme Title			No. of students enrolled for Field Projects / Internships	
Educational Visit to Raigad.(Conducted by History Dept.)			43	
<b>1.4 Feedback System</b>				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	No
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<p>The meeting of the members of IQAC Committee was held on ----- July, 2020 in IQAC room at 11:00 a.m. Mr. F. V. Bhoi (Coordinator of IQAC), Dr. Sandipan Navgire (Member of IQAC), Mr. Gautam Jawale (Member of IQAC) were present at the meeting.</p> <p>Students are most important stakeholder. So Committee has collecting every year feedback form from students. Since last year we had took feedback form manually. This year IQAC has create feedback forms on google form. Circulate the feedback form link to students by what's app &amp; collect the feedback of Students. In the meeting of IQAC Committee, analysis of the feedback forms were orally discussed in detail. The Committee members were pleased to find out that the majority of the students were satisfied with curriculam &amp;the performance of the teaching faculty. The IQAC Committee also expressed their satisfaction on students feedback. The analysis of the feedback was informally communicated to the staff members. The same conveyed to the college authorities. The committee meeting was concluded with the vote of thanks.</p>				

<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>			
<b>2.1 Student Enrolment and Profile</b>			
<b>2.1. 1 Demand Ratio during the year</b>			
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
F.Y.B.A	<b>240</b>	<b>114</b>	<b>114</b>
S.Y.B.A.	<b>240</b>	<b>97</b>	<b>97</b>
T.Y.B.A(Mar)	<b>120</b>	<b>17</b>	<b>17</b>
T.Y.B.A(Hist)	<b>120</b>	<b>40</b>	<b>40</b>
T.Y.B.A(Eco)	<b>120</b>	<b>31</b>	<b>31</b>
F.Y.B.Com.	<b>120</b>	<b>153</b>	<b>153</b>
S.Y.B.Com.	<b>120</b>	<b>97</b>	<b>97</b>
T.Y.B.Com.	<b>120</b>	<b>130</b>	<b>130</b>
<b>2.2 Catering to Student Diversity</b>			
2.2.1. Student - Full time teacher ratio (current year data)			

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019/20	<b>679</b>	N.A.	<b>13</b>	N.A.	<b>UG-13</b>
<b>2.3 Teaching - Learning Process</b>					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
13 Full Time 01 Part Time	NIL	OHP	NO	NO	Internet
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
NO					
Number of students enrolled in the institution			Number of fulltime teachers		Mentor : Mentee Ratio
----			-----		-----

<b>2.4 Teacher Profile and Quality</b>				
<b>2.4.1 Number of full time teachers appointed during the year</b>				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
<b>15</b>	<b>12</b>	<b>03</b>	<b>NIL</b>	<b>04</b>
<b>2.4.2 Honours and recognitions received by teachers</b> (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2019/20	NIL	NIL	N.A.	
<b>2.5 Evaluation Process and Reforms</b>				
<b>2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year</b>				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end	Date of declaration of results of

			<b>examination</b>	<b>semester-end/ year- end examination</b>
F.Y.B.A.	<b>3A00141</b>	<b>Ist semester</b>	<b>24/10/2019</b>	<b>19/12/2019</b>
F.Y.B.A.	<b>3A00142</b>	<b>IInd semester</b>	<b>Covid situation</b>	<b>15/07/2020</b>
S,Y.B.A.	<b>3A00143</b>	<b>IIIrd semester</b>	<b>16/10/2019</b>	<b>09/12/2019</b>
S.Y.B.A.	<b>3A00144</b>	<b>IVth semester</b>	<b>Covid situation</b>	<b>22/06/2020</b>
T.Y.B.A.	<b>3A00145</b>	<b>Vth semester</b>	<b>24/10/2019</b>	<b>04/12/2019</b>
T.Y.B.A.	<b>3A00146</b>	<b>VIth semester</b>	<b>21/10/2020</b>	<b>12/11/2020</b>
F.Y.B.com	<b>2C00141</b>	<b>Ist semester</b>	<b>24/10/2019</b>	<b>19/12/2019</b>
F.Y.B.com	<b>2C00142</b>	<b>IInd semester</b>	<b>Covid situation</b>	<b>10/07/2020</b>
S.Y,B.com	<b>2C00143</b>	<b>IIIrd semester</b>	<b>12/10/2019</b>	<b>09/12/2019</b>
S.Y.B.com	<b>2C00144</b>	<b>IVth semester</b>	<b>Covid situation</b>	<b>24/06/2020</b>
T.Y.B.com	<b>2C00145</b>	<b>Vth semester</b>	<b>21/10/2019</b>	<b>09/12/2019</b>
T.Y.B.com	<b>2C00146</b>	<b>VIth semester</b>	<b>21/10/2020</b>	<b>23/11/2020</b>
<b>2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)</b>				
<p>The college adheres to the norms prescribed by the Mumbai University. During the period conventional programs are shifted step by step from internal evaluation pattern to external evaluation pattern. When 75:25 external: internal pattern was introduced, as per the prescribed guidelines internal test of 20 marks were conducted for every course and 05 marks were assigned for the class participation. Then 60:40 external: internal pattern was introduced. Consisting 30 marks for class test / P.P.T. and viva extra and for 10 marks for class attendance and participation. At present 100 marks paper pattern is introduced by the University. The students are informed of pattern of evaluation system at the commencement of academic year during the syllabus discussion. All the departments completes the syllabus within time period and takes revision for the slow learners. Most of the departments gives question bank well in advance to the students for the preparation of external examination.</p>				
<b>2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)</b>				
<b>Academic calendar for the conduct of CIE.</b>				
<p><b>The academic calendar is prepared in the month of April every year and same is printed in college prospectus considering schedule related to vacations, examinations and college curricular, co-curricular and extra-curricular activities have been taken into the account.</b></p> <p><b>Academic calendar shows program schedule of associations and departments. It shows examination schedule of regular and ATKT.</b></p> <p><b>Changes if any are conveyed to the students in time through the notice board or notice circulated in the classes.</b></p> <p><b>Internal test, viva, presentations and projects have been conducted in time.</b></p> <p><b>Semester wise teaching plans help the teachers to prepare students for examination in time.</b></p> <p><b>Examination committee also adhered to the academic calendar and accordingly monitors CIE</b></p>				
<b>2.6 Student Performance and Learning Outcomes</b>				
<p>2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)</p>				

Response				
<ul style="list-style-type: none"> <li>• The PSOs &amp; COs or the objectives of the university programs and course are stated in the syllabuses which are available on the university website.</li> <li>• In addition, the college IQAC and administration insists and supports various departments to host syllabus revision workshops proposed by the University.</li> <li>• At least one teacher from each department attends such workshops of board of studies following the revision of syllabus or reconstructing of the whole curriculum organized elsewhere.</li> <li>• Course outcomes are given in the syllabus and the college has uploaded course outcomes of all the subject's courses on College website. The curriculum mentions objectives and course outcomes of each course.</li> <li>• Teachers and students visit University website to download the concerned curriculum and each teacher discuss curriculum and evaluation pattern with expected outcomes in the classroom with the students.</li> </ul>				
<b>2.6.2 Pass percentage of students</b>				
Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
3A00146.	T.Y.B.A.	<b>88</b>	<b>85</b>	96.59
2C00146	T.Y.B.com	<b>129</b>	<b>128</b>	99.22
<b>2.7 Student Satisfaction Survey</b>				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)				
NO				

<b>CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION</b>				
<b>3.1 Resource Mobilization for Research</b>				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored Projects	NIL	NIL	NIL	NIL

Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects ( <i>other than compulsory by the College</i> )	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	00	00	00	00
<b>3.2 Innovation Ecosystem</b>				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				

Title of Workshop/Seminar	Name of the Dept.	Date(s)		
NIL	NIL	NIL		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	
NIL	NIL	NIL	NIL	NIL
3.2.3 No. of Incubation Centre created, start-ups incubated on campus during the year				
Incubation Centre	Name	Sponsored by		
NIL	NIL	NIL		
Name of the Start-up	Nature of Start-up	Date of commencement		
NIL	NIL	NIL		
<b>3.3 Research Publications and Awards</b>				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National	International		
NIL	NIL	NIL		
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )				
Name of the Department	No. of Ph. Ds Awarded			
NIL	NIL			
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National	Commerce	01	6.625	
	Marathi	01	6.293	



	History	01	6.293
	Economic	01	6.2
	Sociology	01	6.625
	Political Science	01	6.293
International	Commerce	01	6.617
	Marathi	03	6.399
	History	01	6.399
	Political Science	01	6.399

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department Name of faculty		No. of publication			
		Books/ Chapters/ papers	International	National	State
Commerce	Ms. S. M. Kedare	papers	01	01	-
Mathematics	Dr. V. N. Purva	-	-	-	-
Economics	Mrs. P. B. Agarwal	-	-	-	-
	Mr. G. R. Jawale	paper	-	02	-
History	Mr. A M. Borade	paper	01	02	-
Marathi	Dr. S. S. Navgire	paper	02	-	-
	Mr. S. T. Nichite	paper	01	01	-
Sociology	Dr. J.A. Pote	paper	-	04	-
Pol. Science	Mr. I. J. Tadavi	paper	01	01	-
English	Dr. S. Kale	paper	-	02	-

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in

Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-	-	-	-	-	-	-

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-	-	-	-	-	-	-
<b>3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :</b>						
No. of Faculty		International level	National level	State level	Local level	
Attended Seminars/ Workshops		-	-	-		
Presented papers		-	-	-	-	
Resource Persons		-	-	-	-	

<b>3.4.1 Extension Activities</b>			
<b>Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year</b>			
<b>Title of the Activities</b>	<b>Organising unit/ agency/ collaborating agency</b>	<b>Number of teachers co-ordinated such activities</b>	<b>Number of students participated in such activities</b>
Tree plantation Drive	NSS unit of P.D. Karkhanis College with Mahila Federation NGO	02	48
Blood donation Camp	NSS unit of P.D.Karkhanis College & Team The Yuva NGO	02	40
Sanitary Napkins Donation Drive to Flood affected Areas(Kolhapur) in Maharashtra	NSS unit of P.D.Karkhanis College & Team The Yuva NGO	02	10
Visit to Beghar Nivas Ambarnath	Ambarnath Nagarparishad	01	08
Financial help to Satkarm Balikashram, Badlapur	Ambarnath Police station	02	15
Skit play on Voter's awareness	Ambarnath Tehsil	02	14

[sample 3.4.1 excel file to be attached.xls](#)

<b>3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year</b>			
<b>Name of the Activity</b>	<b>Award/recognition</b>	<b>Awarding bodies</b>	<b>No. of Students benefited</b>
-	-	-	-

<b>3.4.3 Students participating in extension activities with Government Organizations, Non-Government Organizations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year</b>				
<b>Name of the scheme</b>	<b>Organising unit/ agency/ collaborating agency</b>	<b>Name of the activity</b>	<b>Number of teachers coordinated such activities</b>	<b>Number of students participated in such activities</b>
Swachhta Abhiyan	Government of India	Swachhta Pakhwada	<b>01</b>	<b>34</b>
Voters Awareness and Registration	Government of India (Ambernath Tehsil)	<b>i. Skit Play</b> <b>ii. Rangoli Competition</b> <b>iii. Essay Writing Competition</b>	<b>01</b> <b>01</b> <b>01</b>	<b>14</b>
NSS – Centenary Birth Anniversary of Mahatma Gandhi	Government of India	PLOG -RUN	<b>02</b>	<b>13</b>
NSS Bhajansandhya	University of Mumbai	Bhajansandhya	<b>01</b>	<b>09</b>

**3.5 Collaborations:**

**I.**

<b>Number of Collaborative activities for research, faculty exchange, student exchange during the year</b>			
<b>Nature of Activity</b>	<b>Participant</b>	<b>Source of financial support</b>	<b>Duration</b>
--	---	--	--

**II.**

<b>Collaborations</b>				
<b>Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year</b>				
<b>Nature of linkage</b>	<b>Title of the linkage</b>	<b>Name of the partnering institution/ industry /research lab with contact details</b>	<b>Duration (From-To)</b>	<b>participant</b>
---	--	----	--	---

**III. MoUs signed with institutions of national, international importance, other universities, industries,**

<b>corporate houses etc. during the year</b>			
<b>Organisation</b>	<b>Date of MoU signed</b>	<b>Purpose and Activities</b>	<b>Number of students/teachers participated under MoUs</b>

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 Physical Facilities**

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

Nil

Nil

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	3.15Acres	-
Class rooms	6593sq.ft.	-
Laboratories	4018sq.ft.	-
Seminar Halls	-	-
Classrooms with LCD facilities	-	-
Classrooms with Wi-Fi/ LAN	-	-
Seminar halls with ICT facilities	621 sq.ft.	-
Video Centre	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-
Others	-	-

**4.2 Library as a Learning Resource**

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2020

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10143	989843	50	12000	10193	10,01,843
Reference Books	1445	836805	-	-	1445	836805
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	68	17011	-	-	68	17,011
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

<b>4.3 IT Infrastructure</b>									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	26	10	Yes	-	-	11	02	-	03 Exam Room & 01 Library
Added	02	-	-	-	-	02	--	-	-
Total	28	-	-	-	-	13	-	-	-
4.3.2 Bandwidth available of internet connection in the Institution (Leased line) JETWAY BROADBAND INDIA PVT.LTD 25 MBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
Nil						Nil			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc Teachers									
Name of the teacher	Name of the module	Platform on which module is developed			Date of launching e - content				
-	-	-			-				

<b>4.4 Maintenance of Campus Infrastructure</b>			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
-	-	50000	70000
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. ( <i>maximum 500 words</i> ) (information to be available in institutional Website, provide link) From CDC/PRINCIPAL			

**CRITERION V - STUDENT SUPPORT AND PROGRESSION**

**5.1 Student Support**

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students Benefited	Amount in Rupees
Financial support from institution	A scheme of Student welfare fund is started by the teaching staff to help to the poor students of the college to pay their college admission fees.	Nil	Nil
	Government scholarship to various backward classes at FY,SY,TY levels of the B.A & B.Com.	150	10,96,394/- total amount sanctioned out of which 3,34,367 is distributed as first instalment to those students who completed the instructions of the scholarship dept.

Financial support from other sources

a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
English speaking course for all the students of the college	10.1.2019	34	College itself started

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed
2019-20	A carrier guidance workshop was organized by the department of history by inviting Mr.Dattatray Gurav and Tushar Mahajan,both of them guided to the students on career counselling activities	Nil	64	Nil	Nil
2019-20	A carrier guidance Lecture was organised by the department of history by inviting Mr.Kamleshwar Gosavi,they guided to the students on career counselling activities	Nil	32	Nil	Nil

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	Nil

**5.2 Student Progression**

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Nil	Nil	Nil	Nil	Nil	07



5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019-20	114	B.A/B.COM	History Marathi Economics ,Commerce	In various colleges, Mumbai University	M.A.& M.COM

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	Nil	Nil
SET	Nil	Nil
SLET	Nil	Nil
GATE	Nil	Nil
GMAT	Nil	Nil
CAT	Nil	Nil
GRE	Nil	Nil
TOFEL	Nil	Nil
Civil Services	Nil	Nil
State Government Services	Nil	Nil
Any Other	Nil	Nil

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Volleyball, boys	Institution level	40
Kabbadi, boys	Institution level	36
Cricket, boys	Institution level	52
Tug of war, boys	Institution level	12
Running (100,200,400 Meter) boys	Institution level	31
Running (100,200,400 Meter) Girls	Institution level	24
Hurdles(Boys)	Institution level	06
Hurdles(Girls)	Institution level	04
Carom(Boys)	Institution level	23
Carom(Girls)	Institution level	19

Chess(Boys)	Institution level	02
Chess(Girls)	Institution level	02
Badminton (Boys)	Institution level	28
Badminton (Girls)	Institution level	17
Rangoli competition by the sociology dept.	Institution level	12

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2019-20	Nil	Nil	Nil	Nil	Nil	Nil

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

An active student council college is having with nominated representatives of students and teachers. According to Maharashtra University Act 1994, students getting highest marks, representatives from cultural, sports, NSS, are placed in the student council. Girls and teachers as representatives of the teachers nominated by the principal as per the rules are also placed in the student's council. Election for the representatives of the students was to be done as per the Maharashtra university act 2016, but this process is still awaited, and likely to be operated from 2021-22 as during 2020-21 world is suffering from covid-19 pandemic. The students welfare dept. Mumbai university has formed the rules/norms to form the student council and as per guidelines and rules of Mumbai university student council is active in our college. The students as members of various committees NSS, DLLE, WDC, Sports, Cultural, Literary associations help to organise various programs in the college also to maintain discipline in the college for the smooth functioning of the college.

On merit basis class representatives are selected, one student from each NSS, Cultural and Sports is selected. Two girls are nominated by principal. In a year meetings are conducted twice, after declaration of the members of the students council. Through NSS the role of mediator between college and adopted village is played by the representatives, save girl child, Swachta Bharat Abhiyan, Health Awareness, Tree Plantation such activities are undertaken at the time of special camp. The annual gathering is central attraction for the students. Chief guest is invited at the time of annual gathering. While conducting annual gathering different committees are formed as Stage decoration committee, Refreshment distribution committee, Sitting arrangement committee. Most of the students participate in annual gathering and enjoy.

The events like, 1st August Lokmanya Tilak Punyatithi and Loknete Annabhau Sathe Jayati, Kranti Din, Independence Day, Garba and Dandia Dance, Sanvidhan Din, Dr. Ambedkar Mahaparinirvan Din, Republic Day, Welcome and Send-off programs are celebrated.

<b>5.3 Alumni Engagement</b>
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):
<b>Institution has not registered Alumni Association yet.</b>
5.3.2 No. of <del>registered</del> enrolled Alumni: 200
5.3.3 Alumni contribution during the year (in Rupees) : 12,260/-
5.3.4 Meetings/activities organized by Alumni Association : 01

**CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 Institutional Vision and Leadership**

**Vision :** To convert challenges into opportunities through dedication.

**Mission:** To collectively respond to the need of development of character and leadership adherence to the culture of the society to open avenues by making available platform to give exposure to the hidden talent and aptitude to inculcate ability and spirit to swim with the tide and help to adjust with the society’s socio-psycho-eco development and overcome linguistic barriers.

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Institute has a** mechanism to work towards decentralized governance system.

**Principal Level:** The Principal in order to full fill the vision and mission of the college formulates common working procedures and entrusts the implementation with the faculty members.

**Vice Principal :** Overall supervision of the college and in absence of Principal in charge of the college to run it smoothly.

**Faculty Level :** Faculty members are given representation in various committees and cells and allows to conduct various programmes .

Committees/cell/ co-ordinator	Role& Responsibilities
Principal	Implementation and overall monitoring of academic and administrative system to achieve vision and mission of the college
Vice Principal	Supervision of the college in absence of Principal and lead the routine work of the administration to run the college smoothly
Examination Committee	Conducting Internal Examination and external examination as per University Guidelines
Research Committee	Motivation to teachers and students for research work and conducting various programmes

	benefit of teachers and students.	
NSS	Conducting all NSS activities in the college as per guidelines for the students.	
DLLE	As per instruction of DLLE of University. this cell conducts various programmes for the students. This is an Extension activity.	
Student Council Committee	This Committee organizes various programmes like Saree day, Tie Day, Traditional day, etc. It explores the students in extra-curricular activities	
Cultural Committee	It promotes the students in cultural events like Youth Festival, Debate, Ellocution competition, mimicry, one act play ,etc.	
Student grievances redressal committee	Attending and solving the grievances of students	
Office Supritend	Supervision on administrative staff and management of all work related to that and operational functions like salary, DA, Pension, Provident Funds, DCPS , etc.	
Accountant	Management of finance, preparing budget and all activities like fees Collection, University share sending examination fees , Insurance of stufents, teachers and staff , sports , cultural and exam fee per student sending to university, library fee, deposit retun to stidents, caution money , scholarship to students, etc.	
Library Committee	Management of learning resources, books required for the staff, students and make the facilities available to students and teachers.	
Anti-ragging committee	Prevention and action against ragging cases	

**Student Level : Students are** empowered to play an active role as an anchoring of programme, helping the teachers for conducting various curricular and extra- curricular activities, mentorship ,etc.

Participative Management : The Institute encourages the teaching staff for conducting events like Webinars, Workshops, seminars. Programmes and provide them necessary requirements.

All decisions of the Institute are governed by the management to achieve the vision and mission of the Institute.

Both students and faculties allowed to express themselves of any suggestion to improve the excellence in all aspects.

Levels of Participative Management:

Teaching Staff	Non – Teaching staff	Students	External Representation	Parent Representation
Governing body	CDC	Student Council		IQAC
CDC	Admission Cell	Grivance Redressal Cell	Grivance	Anti-ragging committee
IQAC	Anti-ragging	IQAC	Redressal cell	

	committee				
Grievance Redressal Cell	Maintenance Committee	Anti- ragging	Anti-ragging committee		
WDC- core Committee		Students Editorial Board	IQAC		
Anti- ragging committee		Research Committee	Industry Institute Collaboration		
Examination		Mentors	Alumni		
Guest lectures					
Alumni					
Maintenance Committee					
Purchase committee					
Discipline committee					

All the staff members are actively participating in implementing the policies, procedures and frame work designed by the management in order to maintain and achieve the quality standards. Office staff also cooperates for holding the various events, and executing day-to-day support services for both students and faculties.

6.1.2 Does the institution have a Management Information System (MIS)?  
Yes/No/Partial: Yes

## 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): **Quality** improvement strategies adopted by the Institute

- ❖ Curriculum Development: Teachers are encouraged to attend curriculum related workshops, seminars. Faculties provide suggestions for curriculum related development and prepare the certificate courses for the bebenefit of students and improve their basic knowledge related to the subject.

- ❖ Teaching and Learning: Teaching by lecture methods, tutorials, by group discussion, debates, poer point presentations, audio-visual aids, etc.

- ❖ Weaker Students are provided with intensive coaching

- ❖ Career oriented students are boost to improve in their subject

- ❖ Remedial Teaching for slow learners is provided

- ❖ Examination and Evaluation: Teachers were given OSM traing by the University

- ❖ On Screen marking centre for T.Y. students.

- ❖ As per University guidelines evaluation and assessment of papers is done

- ❖ Declaration of results within a stipulated period as per guidelines of University.

<ul style="list-style-type: none"> <li>❖ Research and Development: College and management encourages the teachers for doing Refresher course, Orientation course, Workshops, Short Term Courses, Faculty Development Courses, ,Webinars, etc.</li> <li>❖ Encourages staff for the promotion of reseach for doing Ph.D, NET/SET exams, etc.</li> <li>❖ At present 5 teachers were registered for P.D. degree and also gave related exams like PET, orientation course , etc.</li> </ul>
<ul style="list-style-type: none"> <li>❖ Library, ICT and Physical Infrastructure / Instrumentation</li> <li>❖ Automation of library is in progress with Soul2 software. <ul style="list-style-type: none"> <li>❖ Library attendents were trained for that.</li> </ul> </li> <li>❖ Library committee helps them in solving their problems <ul style="list-style-type: none"> <li>❖ Requirements of Reference books , Journals, etc.</li> </ul> </li> <li>❖ B.C. cell actively take parts for the benefit of students by providing them textbooks <ul style="list-style-type: none"> <li>❖ Reading hall for teachers and students separate</li> <li>❖ Home Issue for the students and teachers</li> </ul> </li> <li>❖ Computers and printers were provided to teachers for various work</li> </ul>
<ul style="list-style-type: none"> <li>❖ Human Resource Management: Extension of full support for timely completion of career advancement schemes <ul style="list-style-type: none"> <li>❖ Visiting faculties for the benefit of students</li> <li>❖ Appointment of CHB teachers in various departments</li> <li>❖ Healthy work environment for emerging issues</li> <li>❖ Collaboration with other college teacher facultywise</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>❖ Industry Interaction / Collaboration : Organization of industry visit to MIDC, <ul style="list-style-type: none"> <li>❖ arranging career guidance <ul style="list-style-type: none"> <li>❖ , training for a job,</li> </ul> </li> <li>❖ soft skill development programme, <ul style="list-style-type: none"> <li>❖ campus interviews,</li> <li>❖ placement for students</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>❖ Admission of Students: For Online admission to atudents teachers were helping them for filling their form <ul style="list-style-type: none"> <li>❖ Students were provided to pay the fees by instalments.</li> <li>❖ Students are having the option of online or offline payments. <ul style="list-style-type: none"> <li>❖ Admissions are given as per quota SC/ST/NT?OBC</li> </ul> </li> </ul> </li> </ul>
<p>6.2.2 : Implementation of e-governance in areas of operations: E – Governance in Fee payment</p> <p>Scholarships like SC/ST/NT/OBC/EBC, etc.</p> <p>Uploading Project marks on MKCL website</p> <p>Tally software for accounting</p> <p>Easy Software for mark lists and records of exams, I-card</p> <p>Soul2 software for library books</p> <p>Payment of Insurance, fees</p>

<ul style="list-style-type: none"> <li>❖ Planning and Development : Planning Budget for the next academic year                             <ul style="list-style-type: none"> <li>❖ Certificate Courses for students</li> <li>❖ Developing Online platform for lectures</li> <li>❖ Online mode all the meetings, programmes</li> </ul> </li> <li>❖ Students and staff are trained for Online lectures, exams and others</li> </ul>					
<ul style="list-style-type: none"> <li>❖ Administration: Training for the non teaching and teaching staff for online platform</li> <li>❖ Meetings of Office staff and teaching staff were taken regularly for various discussion</li> <li>❖ Staff were encouraged to update their knowledge by attending seminars, workshops,                             <ul style="list-style-type: none"> <li>❖ Staff were provided ICT facilities</li> </ul> </li> <li>❖ CDC committee meeting for the development of college                             <ul style="list-style-type: none"> <li>❖ Maintenance of Infrastructure</li> </ul> </li> </ul>					
<ul style="list-style-type: none"> <li>❖ Finance and Accounts: Financial budget is prepared in advance                             <ul style="list-style-type: none"> <li>❖ Accounts Audit yearly by external sources</li> <li>❖ Financial position for starting any new things</li> </ul> </li> </ul>					
<ul style="list-style-type: none"> <li>❖ Student Admission and Support : Students admissions as per University rule                             <ul style="list-style-type: none"> <li>❖ Students Support for holding various programmes</li> </ul> </li> <li>❖ Students are encouraged to participate in Inter collegiate sports. Youth Festival, Uddan</li> </ul>					
<ul style="list-style-type: none"> <li>❖ Examination : As per University Guidelines Exams were conducted                             <ul style="list-style-type: none"> <li>❖ Results in stipulated period were declared</li> <li>❖ Revaluation of marks as per University Guidelines</li> </ul> </li> </ul>					
<b>6.3 Faculty Empowerment Strategies</b>					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non- teaching staff	Dates (from- to)	No. of partici- pants (Teachin g staff)	No. of participant s (Non- teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	

---		---		---	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent	Fulltime	Permanent	Fulltime/temporary		
6.3.5 Welfare schemes for					
Teaching					
Non teaching					
Students					
<b>6.4 Financial Management and Resource Mobilization</b>					
6.4.1 Institution conducts internal and external financial audits regularly Internal Audit is carried out by CA appointed by the parent body The Education Society Government audit is carried out by 3 different agencies Regional Joint Director of Higher Education, Konkan region, Panvel Regional senior auditor Government of Maharashtra, Konkan region, Panvel Accountant General of India Audit, Mumbai These Audits are carried out periodically as per schedule of the agencies  (with in 100 words each)					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose	
<b>6.4.2 Total corpus fund generated: Nil</b>					
<b>6.5 Internal Quality Assurance System</b>					
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type	External			Internal	
	Yes/No	Agency		Yes/No	Authority
Academic	No			Yes	
Administrative	Yes	External			
6.5.2 Activities and support from the Parent – Teacher Association (at least three) Parent teacher Meeting was held regularly Student feedback was taken to improve them Support and permission of field visits fro parents Visit to NSS camp and Industrial visit Accompanying students for Youth Festival, Intercollegiate sports tournaments Some parents play an active role as an alumnus of the Institute					
6.5.3 Development programmes for support staff (at least three) Members of staff are encouraged to attend training programmes in NSS and DLLE Members of teaching staff are attending workshop on revised syllabus Non teaching staff is also attending meetings of MahaDEpt on scholarships, pay fixation, pension, etc					



6.5.4 Post Accreditation initiative(s) (mention at least three) Training Programme on software for Exam Training Programme on software for library Workshops of MKCL				
<b>6.5.5</b>				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year 2019-20				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from----- to-----)	Number of participant s
	Rejunavation of Waldhuni River	15/02/2020	One day	50 plus
	NAAC related workshop online Guest : Joint Director Webinar on importance of psychology	09/05/2020 14/05/2020	One day One day	30 500 plus
	Mentoring System			

<b>7.1 Institutional values and Social Responsibility</b>			
<b>CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES</b>			
<b>7.1 Institutional values and Social Responsibility</b>			
7.1.1 Gender Equity ( Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	Period (from-to)	Participants	
		Female	Male
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources <u>Environmental Consciousness:</u> <ol style="list-style-type: none"> <li>1. Tree Plantation Drive in the college campus as well as in nearby surrounding.</li> <li>2. Organising rallies and skit play of environmental awareness.</li> <li>3. Participation in rally for swatch Bharat Abhiyan and segregation of wet and dry household/domestic waste.</li> <li>4. One day workshop on Water Conservation</li> </ol>			
7.1.3 Differently abled (Divyangjan) friendliness			
Items Facilities	Yes/No	No. of Beneficiaries	
Physical facilities	No	-	
Provision for lift	No	-	
Ramp/ Rails	No	-	
Braille Software/Facilities	No	-	
Rest Rooms	No	-	
Scribes for examination	Yes	03	
Special skill development for differently abled students	Yes	13	
Any other similar facility	Yes	01	

<b>7.1.4 Inclusion and Situatedness</b>						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of initiative	Name of the initiative	Issues addressed	Number of participating students and staff
16.07.2019	-	01	11.00am-12.30pm	Administered anti-Tobacco Oath.	Cleanliness of surroundings	
13.08.2019	01	-	13 <sup>th</sup> , 19 <sup>th</sup> & 22 <sup>nd</sup> August	Swachhta Pakhwada (College Cleaning activity)	Cleanliness of college campus	35 students
14.08.2019	-	01	12.00pm to 2.30 pm	Donation to Satkarm balika Ashram Orphanage At Badlapur	To help affected by Heavy monsoon in the month of August	100 student and 12 staff members
16.09.2019	-	01	9.30am to 2.30pm	Blood donation camp	Social Awareness	
02.10.2019	-	01	6.00am to 10.30 am	Plog-run activity	Cleanliness of surroundings	13 students 1 staff member
04.10.2019	-	01	9.30am to 3.30pm	Voter Registration Campaign	Voters Awareness	14 students and 1

				n & Awareness		staff member
10.10.2019	-	01	10.00am to 4.30pm	Visit to Beghar residents	on occasion of Beghar Din	8 students and 1 staff member
25.11.2019	-	01	11.30am to 1.30 pm	Poster making and placard making	for constitution awareness rally	56 Students
26.11.2019	-	01	9.30am to 1.30pm	Rally in Kansai village, Ambarnath	To enable to students to know the significance of the day 26/11, To create awareness about our Indian Constitution, our fundamental rights and fundamental duties.	More than 35 students plus villagers And All Teaching Staff Members
01.12.2019	-	01	11.00am to 2.30pm	Aids Awareness sessions	Social awareness	26 Students

### 7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up

### 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration	Number of participants
Celebration of Guru Purnima	16.07.2019	75 Students
competition on Maharashtrai Khadyasanskriti based on SYBA syllabus.	26.07.2019	08 Students

Anna Bhau Sathe Jayanti & Lokmanya Tilak Punyithi	01.08.2019	
Organisation of पु.ल.देशपांडे stands up comedy competition:	21.08.2019	54 Students
Lecture on National Integrity	18.10.2019	For Teaching and Non- Teaching Staff
Celebrated constitution day	26.11.2019	All Staff Members and More than 59 Students
Tribute to Bharatratna Dr. B.R. Ambedkar	06.12.2019	40 Students and all staff members
Organisation of competition to celebrate 'Lokshahi Pandharwada'	29.01.2020	12 students
Rally for creating awareness on democracy and importance of right to vote was held on	31/01/2020	56 Students
Marathi Bhasha Din	27.02.2020	36 Students
<b>7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)</b>		
<ol style="list-style-type: none"> <li>1. Tree plantation practices conducted in the college campus</li> <li>2. Wet and dry domestic waste management</li> <li>3. Various environment safety slogans painted on college wall boundary</li> <li>4. Paperless office practices are encouraged</li> <li>5. Maximum use of public transport</li> <li>6. Use of pedestrian friendly roads by students</li> <li>7. FYBCOM students presentation on Environmental Studies topics:</li> <li>8. Reverse teaching presentations:</li> <li>9. Mr. Kadir Mullap presented on Water resources and its scarcity.</li> <li>10. Mr. Tushar Jadhav presented on Environment and business</li> <li>11. Ms. Mayuri Sakate presented on 'Water Conservation Strategies'.</li> <li>12. Mr. Pranay Sawant and Pawan Gawade presented on Eco-system and Its Components.</li> <li>13. Mr. Adesh Bandekar presented on Environment and its types.</li> </ol>		
<b>7.2 Best Practices</b>		
<ol style="list-style-type: none"> <li>1. Installation of Drinking Water Cooler by Teaching and Non Teaching staff.</li> <li>2. Automation of Library functions.</li> <li>3. Development of New Computer Lab.</li> <li>4. Publication of handbooks by Economics Department.</li> <li>5. Teachers Created a fund for weaker section students called "Student Welfare fund" to facilitate their continuous education.</li> <li>6. English speaking courses for students has been introduced by college principal.</li> <li>7. Providing books free of charge to the students through dept. Library ( commerce department)</li> <li>8. Industrial visit conducted by economics and commerce department</li> <li>9. Installation of sanitary napkin vending machine in college.</li> <li>10. Department of Sociology Introduced 40 books to the Library</li> </ol>		

### 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the web link of the institution in not more than 500 words

The college is established in 1986 which is peculiarly present in the Rural area. The college aims to bring the rural masses into main stream and make them a responsible citizen of India. In order to achieve this mission college effort at the level best arranging different events and creating the platforms for the students.

The supporting to education the college management and the staff are always engaged in doing certain activity in this area, as,

1. “Kalyan Nidhi” for economically backward students, the contribution to the fund is made by the teaching staff.
2. Our Aim is “Education for All” and that’s why even the students with low marks can get admission here and those with poor financial background can pay fees in instalments and earn a Degree.
3. An initiative has been taken called “Hasthalikhit” – A Handwritten magazine by Economics Department, which aims to develop Research skills among students.
4. Competitions like elocution, debate, group discussion are conducted every year to develop communication skills of students also various committees are formed to ensure the same.
5. To create Social Responsibility among students we have NSS Campaigns, DLLE, to develop leadership qualities and discipline.
6. There is a Ban on plastic usage in college campus.
7. Our most of the students are working on part time basis hence to help them mini departmental library is provided.
8. Providing Writers to blind students of NAB-IDBI Polytechnic, Ambarnath and other such institutes have been our college practice.
9. Frequent *Swatchta Abhiyaan* in campus and at Ambarnath Railway Station.
10. Introduced two Innovative Practices in SY and TY.Bcom- Book Review and E-Filling of Income tax Return
11. Organised Metamorphosis Remedial Coaching For Math and Accountancy in FYBCOM
12. All Departments Conducted Awareness Program Quiz and Webinar on COVID-19

### 8. Future Plans of action for next academic year

1. To go for NAAC 4<sup>th</sup> cycle Reaccreditation Process.
  2. National Level multidisciplinary Conference.
  3. Conducting regular activities of NSS, DLLE, WDC, Sports & other college level committees.
  4. State level conference by dept. of Marathi.
  5. To monitor and evaluate college growth and development, commencement of new PG courses in Arts and Commerce stream.
  6. Continuous student mentoring and counseling
  7. Focus on introduction of skill based/ career-based courses in the college.
- 
-

8. Arranging gender equality and gender sensitization workshop for students on regular basis.
9. Self-defense workshop and training for girl students.
10. Research activities to be emphasized.
11. Conducting various activities for inculcating national integration among the students.
12. Part time professional courses.
13. New appointment of permanent teacher.
14. Improvement of sports department.
15. Competitive exam guidance Centre.
16. Implementation of programs comes under Skill India Program.
17. MOU/ tie up with other companies to increase placement.
18. Spoken English/ Yoga for students.

Name: Mr. Fakira V. Bhoi

Name: Dr.Purav Vandana N.

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

\*\*\*

### Annexure I

#### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*